

 REPÚBLICA PORTUGUESA EMBASSY OF PORTUGAL IN SINGAPORE	<u>NATIONAL VISA APPLICATION</u> – TEMPORARY STAY – INTENDED STAY OF THREE MONTHS TO ONE YEAR <i>E9 – Academic or Professional Training Course</i>	E9
This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for temporary stay in Portugal (<u>more than 3 months and less than 1 year</u>). Temporary stay visas allow entry and stay in Portugal for less than a year. Temporary stay visas are valid during the entire stay and allow for multiple entries. In addition to the documents listed below, the following general requirements must be observed: - The applicant is a legal resident of Singapore; - One separate set of documents is required for each individual applicant; - Visa applications should be submitted in advance to ensure time for competent authorities to make a decision. - The deadline to decide on a temporary stay visa application is 30 days. - All documents must be provided in English or Portuguese, unless specifically required. - Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal. Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.		
1.	Application form: All fields of the application form are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.	☐
2.	2 Photos (1 glued to the application form): taken less than 6 months ago, original, passport-size, in colour.	☐
3.	Passport (original plus one clear copy): must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.	☐
4.	Valid travel insurance: allowing medical coverage, including medical emergencies and repatriation, valid for the duration of the entire stay in Portugal.	☐
5.	Return ticket: must show entire itinerary to Portugal and return to Singapore, including transit(s).	☐
6.	Proof of legal residence in Singapore (original plus one clear copy, front and back): NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least 6 months after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.	☐
7.	Certificate of Clearance issued by Singapore Police Force: must be legalized by the Ministry of Foreign Affairs of the Republic of Singapore. If the applicant has lived for less than one year in Singapore, he/she must also present the criminal record from the country of origin or the country where the applicant has resided for over a year. Minors under 16 years of age are exempt from producing any criminal record related document.	☐

8.	Proof of means of subsistence: For the purposes of proof of means of support, the following must be considered: • The means derived from training grants and subsidies; or, • The presentation of a sponsorship letter, with a legalised signature, issued by the host entity. OR, ALTERNATIVELY: Presentation of a sponsorship letter, with a legalised signature, issued by a Portuguese citizen or a foreign citizen with a residence permit in Portugal, covering lodging & boarding, as well as all the removal costs, in case of irregular stay, accompanied by the following supporting documents: - Income Tax Return (IRS) of the subscriber (last year available); and - Bank statements of the subscriber (last 3 months)	☐ ☐ ☐
9.	Specific documents: Document issued by an officially recognized educational or professional training establishment certifying the admission to a course with a duration of less than one year; and Proof of means of support and accommodation.	☐ ☐
10.	Additional documents for minors: Minors who are not traveling with both parents or are traveling with a third person must present: • a travel authorization issued by the parent with whom the minor is not traveling or by both parents, with a legalised signature; or • a court decision (when applicable) authorizing the minor to travel and stay in Portugal for the foreseen period according to the purpose of stay, with the Hague Apostille (if applicable) or legalised; and Photocopy of the parent's national identity card.	☐ ☐ ☐